

# CHAPTER PAYMENT AGREEMENT

## Alpha Sigma Phi Fraternity

This payment agreement should be completed and returned to Fraternity Headquarters. This agreement may be emailed to Theresa Weaver at tweaver@alphasigmaphi.org or faxed this to the attention of Theresa Weaver at 317-843-2966.

### Please circle the payment option that fits your situation:

- Option 1: Payment plan for Pledge Fee, Initiation Fee, and Membership Fee. Six monthly payments of \$102.50 each for a total of \$615.
- Option 2: Payment plan for Initiation Fee and Membership Fee. First payment of \$100, with five subsequent monthly payments of \$83 for a total of \$515.
- Option 3: Payment plan for Membership Fee. Four monthly payments of \$63 for a total of \$252.
- Option 4: Pay Pledge Fee, Initiation Fee, and Membership Fee in full. Total due would be \$615.
- Option 5: Pay Initiation Fee and Membership Fee in full. Total due would be \$515.

### Notes:

- If you have elected to be placed on a payment plan, please provide credit or debit card information below.
- If your card has an expiration date before the date of your last payment, the number of payments will be decreased and the amount of each payment will be increased to complete the payment plan before the card expires.
- Payment plans will be processed on the same date each month so for example, if your first payment is made on January 15, subsequent payments will occur on the 15th of each following month.
- If you have elected to pay in full, please provide credit or debit card information below, attach a check made payable to Alpha Sigma Phi Fraternity (there is a \$30 charge for bounced checks), or visit [www.alphasigmaphi.org](http://www.alphasigmaphi.org) and utilizing the Quick Links menu, pay the amount due in full (this must be done prior to the Chartering Petition being approved).
- If a payment is declined, we will try two additional times, on subsequent days before the payment plan is considered failed. If a payment plan fails, the balance owed is due in full and you may be subject to collections if the amount is not paid by the due date. There is a \$25 administrative fee for any payment plan that fails or is cancelled.
- There is no penalty for paying off your payment plan early.
- Should you complete this agreement and elect not to be Initiated, you will be eligible for a refund, minus your Pledge Fee (which is non-refundable), the \$25 administrative fee and any other pre-paid expenses associated with your initiation (badge, membership card, etc.).

Payment Information (Please type or print legibly):

Card Information (circle):    MasterCard            Visa            Discover

Member Name \_\_\_\_\_ Chapter \_\_\_\_\_

Card Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Exp Date: \_\_\_\_/\_\_\_\_

CVV Code (on the back of the card): \_\_\_\_\_

Cardholder Name: \_\_\_\_\_

Billing Address, City, State, and Zip: \_\_\_\_\_

Email Address (a receipt will be sent after each payment): \_\_\_\_\_

I agree to the payment terms outlined above and I commit to participate in the Initiation Ceremony.

Your Signature: \_\_\_\_\_ Date: \_\_\_\_\_



FOR OFFICE USE ONLY

Invoice #: \_\_\_\_\_

Pmt 1: \$ _____	_____	AC _____
Pmt 2: \$ _____	_____	AC _____
Pmt 3: \$ _____	_____	AC _____
Pmt 4: \$ _____	_____	AC _____
Pmt 5: \$ _____	_____	AC _____
Pmt 6: \$ _____	_____	AC _____