

Prudential Committee

Alpha Sigma Phi Fraternity

The following is an overview of the responsibilities associated with this role. This description is designed to provide general guidelines and should not be viewed as limitations with the position. The chapter and/or officer should feel comfortable adding additional responsibilities, provided those responsibilities are not assumed by another officer, board, or committee. Should you have any questions about the role of this officer, please contact Fraternity Headquarters.

ROLE:

- Enforces constitution and by-laws of the chapter, along with any policies and rules
- Reviews and approves the budget
- Manages financial operations
- Approves officer appointments and committee positions
- Manages the day-to-day operations of the chapter in a proactive manner
- Reviews the performance of the chapter officers and replaces the officers if necessary
- Hires all employees of the chapter
- Provides input on the agenda for the chapter meeting to the President
- Develops end statements and guides the chapter towards achieving those end statements through goal setting retreats, periodic evaluations and assessments
- Meets weekly in a structured time and place and not before or after a chapter meeting
- Seeks input from all members and advisors
- Leads by example
- Speaks with one voice on decisions
- Documents everything and prepares a transition binder to pass on to the next Board